

Decision Schedule



Cabinet Member for Organisational Transformation

TO ALL MEMBERS OF NEWPORT CITY COUNCIL

Decision Schedule published on 12 September 2023

The Cabinet Member took the following decisions on 12 September 2023. They will become effective at Noon on 20 September 2023 with the exception of any particular decision, which is the subject of a valid "call-in".

The deadline for submission of a 'Call-in' request form is 4.00 pm on 19 September 2023.

Information relating to the 'Call-in' process can be found via [Democratic Services](#).

Reports relating to staffing issues/Confidential reports are not circulated to all members of the Council as part of the consultation/call-in processes.

OT 01/23

Annual Information Risk Report 2022/23

Options Considered/Reasons for Decision

Local Authorities collected, stored, processed, shared and disposed of a vast amount of information. The council must meet its statutory responsibilities effectively and protect the personal information it held throughout its life cycle; from creation through storage; use, retention, archiving and deletion.

The purpose of the council's tenth Annual Information Risk Report was to provide an assessment of the information governance arrangements for the council and identify where further action was required to address weaknesses and make improvements.

Decision

The Cabinet Member for Organisational Transformation endorsed the Annual Information Risk Report for 2022 to 2023 and its proposed actions.

Consultation

Head of Law and Standards, Head of People, Policy and Transformation, and Head of Finance

All members were consulted and provided with an opportunity to comment. Any comments received and response thereafter are set out in the report.

Implemented By: Head of People, Policy and Transformation
Implementation Timetable: Immediate

OT 02/23

Apprentice Pay

Options Considered/Reasons for Decision

The Council has a strategic aspiration to diversify its workforce demographics, and consequently seeks to recruit apprentices to entry point roles, supporting workforce planning activities.

The comparatively low starting salary for these posts could be a factor in the current recruitment challenges being experienced and therefore it is timely to review the salary for our apprentices.

Decision

The Cabinet Member for Organisational Transformation agreed to increase the salary of all apprentice posts.

Consultation

Head of Law and Standards, Head of People, Policy and Transformation, and Head of Finance

All members were consulted and provided with an opportunity to comment. Any comments received and response thereafter are set out in the report.

Implemented By: Head of People, Policy and Transformation
Implementation Timetable: Immediate

COUNCILLOR D BATROUNI, CABINET MEMBER FOR ORGANISATIONAL TRANSFORMATION

Date: 12 September 2023

This document is available in welsh / Mae's ffurflen hon ar gael yn Gymraeg
